



Welcome to our office. In order to become better acquainted and provide you with the highest standard of care, please complete the following questionnaire. All information is strictly confidential and will remain in this office.

Patient's Name \_\_\_\_\_ Dr. \_\_\_ Mr. \_\_\_ Mrs. \_\_\_ Ms. \_\_\_ Miss \_\_\_

Preferred to be called \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(day/month/year)

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City/Province: \_\_\_\_\_ Work Phone: \_\_\_\_\_ ext \_\_\_\_\_

Postal Code: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

May we call you at work? YES NO

How did you find out about our practice? Friend/Relative \_\_\_\_\_ Advertising

Family physician \_\_\_\_\_ Phone \_\_\_\_\_

In case of an emergency, please contact: \_\_\_\_\_ Phone \_\_\_\_\_

DENTAL INSURANCE

Primary Insurance

Secondary Insurance

Subscriber's Name \_\_\_\_\_

Subscriber's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Date of Birth \_\_\_\_\_

Insurance Company \_\_\_\_\_

Insurance Company \_\_\_\_\_

Group Number \_\_\_\_\_

Group Number \_\_\_\_\_

Certificate Number \_\_\_\_\_

Certificate Number \_\_\_\_\_

Insurance Information

A dental insurance policy is a contract between the insured and the insurance company. Our office, will bill your insurance company directly on your behalf for all professional services rendered. If there is a portion of the fee that is not covered by your insurance, it will be your responsibility to pay the balance on the day services are rendered. If you need to make financial arrangements please speak to our receptionist. In order to assist us in faster payments we would like to have you sign the following so we may send your claim forms electronically.

I hereby assign my benefits, payable from claims submitted electronically, to Dr. Mary Ann Kuharchuk or Dr. Jason Nijjer and authorize payment directly to her/him.

\_\_\_\_\_ (signature of subscriber)

I authorize release, to my dental benefits administrator, information contained in claims submitted electronically.

\_\_\_\_\_ (signature of subscriber)

**DENTAL HISTORY**

Please complete the following questions by answering YES/NO.

- |     | YES                      | NO                       |  |
|-----|--------------------------|--------------------------|--|
| 1.  | <input type="checkbox"/> | <input type="checkbox"/> | Have you been seeing a dentist regularly? Date of your last dental visit? _____  |
| 2.  | <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been given oral hygiene instruction in brushing and flossing?  |
| 3.  | <input type="checkbox"/> | <input type="checkbox"/> | Have you ever had local anaesthetic?<br>a) any complication? _____   |
| 4.  | <input type="checkbox"/> | <input type="checkbox"/> | Are any of your teeth sensitive to:  |
|     | <input type="checkbox"/> | <input type="checkbox"/> | cold   |
|     | <input type="checkbox"/> | <input type="checkbox"/> | sweets   |
|     | <input type="checkbox"/> | <input type="checkbox"/> | heat   |
|     | <input type="checkbox"/> | <input type="checkbox"/> | pressure      OTHER _____  |
| 5.  | <input type="checkbox"/> | <input type="checkbox"/> | Do your gums bleed? When _____   |
| 6.  | <input type="checkbox"/> | <input type="checkbox"/> | Do your gums feel swollen or tender?   |
| 7.  | <input type="checkbox"/> | <input type="checkbox"/> | Do you catch food between your teeth?  |
| 8.  | <input type="checkbox"/> | <input type="checkbox"/> | Are you aware of any loose teeth?  |
| 9.  | <input type="checkbox"/> | <input type="checkbox"/> | Do you object to dental x-rays?  |
| 10. |                          |                          | Have you ever experienced any of the following jaw problems?   |
|     | <input type="checkbox"/> | <input type="checkbox"/> | popping / clicking in your jaw joints  |
|     | <input type="checkbox"/> | <input type="checkbox"/> | difficulty in opening or closing   |
|     | <input type="checkbox"/> | <input type="checkbox"/> | pain or difficulty while chewing   |
|     | <input type="checkbox"/> | <input type="checkbox"/> | pain in your jaw joints, around your ears, or side of your face  |
|     | <input type="checkbox"/> | <input type="checkbox"/> | pain while teeth are in a clenched position  |
| 11. | <input type="checkbox"/> | <input type="checkbox"/> | Do you clench or grind your teeth?   |
| 12. | <input type="checkbox"/> | <input type="checkbox"/> | Do you have concerns about halitosis (bad breath)?   |
| 13. | <input type="checkbox"/> | <input type="checkbox"/> | If you could, would you change anything about your smile? What would you like to have changed? _____   |
|     |                          |                          | _____  |
|     |                          |                          | _____  |
| 14. | <input type="checkbox"/> | <input type="checkbox"/> | Have you ever had a difficult experience while having dental treatment? If so, is there anything we can do to help make your visit easier? _____ |

**OFFICE POLICY**

**Appointments**

Please help us maintain the operation of our office on sound principles so that we may assure you and other patients of uninterrupted treatment. Remember that once you have made an appointment this time is reserved for you; therefore, at least **48 hours** notice is appreciated if cancellation is absolutely necessary. A fee may also be charged.

**Payment of Fees**

- Our office is willing to accept direct payment from your dental plan for services which your plan covers.
- If your plan does not cover the full cost of your dental treatment, you will be responsible for the difference; that is the amount not paid for by your insurance plan.
- Your portion is then due and payable on the day the service is provided by us unless other financial arrangements have been previously made.
- You are responsible for providing the necessary information in order for us to direct bill your insurance company as well as informing us of any changes in this information.
- If you do not have dental insurance, we are willing to make financial arrangements. Please speak to the receptionist or practice administrator.
- At all times, an estimate is available upon your request.

**General Release**

I, the undersigned, certify that I have provided an accurate and complete personal and medical-dental history and have not knowingly omitted any information.

**Consent**

This is to certify that I, the undersigned, consent to the performing of the dental and oral surgery procedures agreed to be necessary or advisable, including the use of local anaesthetic, or oral sedation as indicated. I fully understand the office policy and I will assume responsibility for fees associated with those procedures performed.

I also consent to the collection, use, retention and disclosure of personal information as is required for my own and my dependents dental care.

**Patient's (Parent's) Signature** \_\_\_\_\_

Date \_\_\_\_\_

